



Volunteer Guidelines

The District recognizes that volunteers are a valuable and integral resource to the success of our schools. In order to promote clear understanding of the expectations and appropriate use of volunteers, the following guidelines should be communicated to both volunteers and IUSD staff:

Volunteers must....

- Complete the appropriate paperwork before being allowed to volunteer.
- Check-in at the front office before reporting to their classroom or assignment.
- Appreciate the importance of confidentiality in regard to information about student work, progress, grades, and behavior.
- Keep students within sight of IUSD teachers or staff at all times.
- Only correct academic work that is objective.
- Never input grades or have access to class records.
- Support instruction under the supervision of an IUSD teacher or other district staff.

Schools may augment these guidelines to include specific information or practices relative to their own sites. Schools have the autonomy to share these guidelines in whatever manner they feel appropriate. Some options for communication include:

- Volunteer Orientations/Trainings
- Volunteer Handbooks
- PTA meetings
- Newsletters

Thank you for your support in promoting the effective and appropriate use of volunteers in the support of our students, classrooms and schools. Please contact Human Resources if you have any questions.