

# Irvine Unified School District Minutes

Created: January 09, 2015 at 09:48 AM

## Regular Meeting of the Board of Education

December 09, 2014

Tuesday, 06:00 PM

Administrative Center  
5050 Barranca Parkway  
Irvine, CA 92604

### Attendees

Paul Bokota	Board Member
Lauren Brooks	Board Member
Ira Glasky	Board Member
Michael Parham	Board Member
Sharon Wallin	Board Member

### 1. CALL TO ORDER

#### Minutes

President Wallin called the meeting to order at 6:00 p.m.

### 2. ORAL COMMUNICATION \*

#### Minutes

None

#### a. Addressing the Board

*Opportunities for public input occur at the beginning of each agenda item and at Oral Communication (for items not on the agenda). Persons wishing to address the Board should complete a blue request form, available on the information table, and submit it to the Board Secretary. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.*

### 3. CLOSED SESSION

#### a. Closed Session

*Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public. If additional time is required, the Board will reconvene the Closed Session at the end of the regular meeting.*

#### b. Public Employee Discipline/Dismissal/Release [Government Code Section 54957]

(D) (V)

Resolution No. 14-15-27: Placing Certificated Employee on Compulsory Leave of Absence

Minutes

The Board adopted Resolution No. 14-15-27: Placing Certificated Employee on Compulsory Leave of Absence.

Motion made by: Lauren Brooks

Seconded by: Michael Parham

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Yes

**4. RECONVENE REGULAR MEETING - 6:30 PM**

Minutes

President Wallin reconvened the meeting at 6:32 p.m.

**5. PLEDGE OF ALLEGIANCE / ROLL CALL**

Minutes

The Pledge of Allegiance to the Flag of the United States of America was led by Student Member Hibbard.

Members Present:

- Paul Bokota
- Lauren Brooks
- Ira Glasky
- Michael Parham
- Sharon Wallin (Member Wallin left the meeting at 7:50 p.m.)

Student Members Present:

- Grant Hibbard
- Camille Hizon
- David Trask
- Sarah Verdegan

Staff:

- Terry L. Walker, Superintendent of Schools
- John Fogarty, Assistant Superintendent, Business Services
- Eamonn O'Donovan, Assistant Superintendent, Human Resources
- Cassie Parham, Assistant Superintendent, Education Services
- Lee Brooks, Executive Assistant to the Superintendent

## 6. OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS

### Minutes

Superintendent Walker administered the Oath of Office to newly elected board members Ira Glasky and Sharon Wallin.

## 7. REPORT OF CLOSED SESSION DISCUSSION/ACTION

### Minutes

President Wallin reported on the discussion and action taken in Closed Session.

## 8. BOARD ORGANIZATION - 2015

### a. Board Organization - 2015 (D) (V)

- Elect the Board President and Clerk.
- Determine responsibilities/committee appointments (*Attachment A*).
- Approve School Site Liaison assignments (*Attachment B*).
- Appoint representatives to the Finance and Health Advisory Committees, as needed (*Attachment C*).
- Establish meeting dates for 2015 (*Attachment D*).

### Minutes

#### **Election of Officers**

*President Wallin opened nominations for officers.*

*Member Wallin nominated Member Brooks to serve as Board President, seconded by Member Bokota. Member Brooks was unanimously elected to serve as Board President.*

*Member Wallin nominated Member Bokota to serve as Board Clerk, seconded by Member Glasky. Member Bokota was unanimously elected to serve as Board Clerk.*

#### **Board Responsibilities**

*On the motion of Member Bokota, seconded by Member Glasky and carried 5-0, the Board reorganized responsibilities and assignments, as revised.*

#### **School Site Liaison Assignments**

*On the motion of Member Parham, seconded by Member Wallin and carried 5-0, the Board approved the school site liaison assignments, as presented.*

#### **Appointment of Representatives to District Committees**

*Board members confirmed appointments to the Finance and Health Advisory committees.*

*Board members discussed the possibility of expanding the role of the Health Advisory Committee to include mental health, and requested staff to provide clarification regarding the specific roles of the Health Advisory Committee and the Medical Advisory Board.*

#### **Establishment of Meeting Dates**

*On the motion of Member Wallin, seconded by Member Parham and carried 5-0, the Board approved the 2015 meeting dates, as presented.*

**9. APPROVAL OF MINUTES**

**a. Approval of Minutes** (D) (V)

Approve the minutes of the following meeting(s), as presented:

- November 12, 2014 Special Meeting
- November 18, 2014 Regular Meeting

Motion made by: Michael Parham  
Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Yes

**10. ADOPTION OF AGENDA**

**a. Adoption of Agenda** (D) (V)

Adopt the agenda, as presented.

Minutes

The Board adopted the agenda, as revised.

*Items removed from Consent Calendars for discussion:*

23e - Receive Bids/Award Contract - Portola High School - Increment 02 Base Bid Only

REMOVE Section 11 - Special Presentations/Recognitions

Motion made by: Michael Parham  
Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Yes

**11. SPECIAL PRESENTATIONS / RECOGNITIONS**

Minutes

This section was removed from the agenda.

**12. ORAL COMMUNICATION \*****a. Addressing the Board**

*An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person; 30 minutes per topic.*

Minutes

Parent (no name given) addressed the Board regarding Common Core Math implementation.

Bob Venable reiterated the unparalleled contributions of retiring Director Mark Sontag, and suggested designation of 3/14/16 (Pi Day ) as "Mark Sontag Day" in IUSD.

**13. STUDENT BOARD MEMBER REPORTS**Minutes

Student Members Hibbard, Hizon, Task and Verdegan reported on school activities.

**14. SUPERINTENDENT'S REPORT**Minutes

Superintendent Walker commented on the agenda item ratifying an agreement reached with CSEA, and expressed appreciation to classified staff members for their support and dedication. He provided an update on the LCAP process and encouraged all to actively participate in opportunities to provide feedback. Congratulations were extended to the recipients of the Exchange Club's ACE Award, in recognition of students who have overcome significant challenges. In closing, Walker expressed the District's deep appreciation to Director Mark Sontag for his 37 years of service and extraordinary contributions to IUSD.

**15. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**Minutes

Board Members Bokota, Brooks, Glasky, Parham and Wallin reported on school visits, conference attendance and meeting participation, and expressed personal accolades to Mr. Sontag for his profound contribution to the students and families of Irvine.

**16. CONSENT CALENDAR****a. Consent Calendar** (V) (C)

*All matters of the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda an item may be removed from the consent calendar by the Board, staff, or community for discussion.*

Motion made by: Sharon Wallin

Seconded by: Ira Glasky

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Yes

**17. CONSENT CALENDAR - Business Services**

**a. Check Register Report** (V) (C)

Ratify issuance of check numbers as listed, representing Board authorized purchase orders, invoices and contracts:

District 75, Irvine Unified School District - Numbers **00203092** through **00203991**

District 50, CFD No. 01-1 - Number **00001685**

District 44, CFD No. 86-1 - Numbers **00005562** through **00005576**

District 41, Irvine Child Care Project - Numbers **00003017** through **00003022**

Revolving Cash - Numbers **40581** through **40665**

**b. Purchase Order Detail Report** (V) (C)

Approve the Purchase Order Detail Report dated November 21, 2014.

**c. Piggy Back Authorization – Purchase Kitchen Equipment for Nutrition Services** (V) (C)

Authorize the purchase of Kitchen Equipment for use by Nutrition Services using Santa Ana Unified School District Bid No. 03-15 awarded to various suppliers through October 29, 2015.

**d. Contract Services Action Report 2014-15/08** (V) (C)

Approve and/or ratify the Contract Services Action Report 2014-15/08, as submitted.

**18. CONSENT CALENDAR - Education Services**

**a. Field Trips and Excursions** (V) (C)

Approve trips funded by donations as submitted.

**19. CONSENT CALENDAR - Human Resources**

**a. Certificated Personnel Action Report 2014-15/08** (V) (C)

Approve and/or ratify the Certificated Personnel Action Report 2014-15/08 as submitted for Employment. Retirements are for informational purposes only.

**b. Classified Personnel Action Report 2014-15/07** (V) (C)

Approve and/or ratify the Classified Personnel Action Report 2014-15/07 as submitted for Employment, Resignations, and Separations.

**20. CONSENT CALENDAR - Special Education****a. Payment for Nonpublic School / Agency Services for Special Education Students** (V) (C)

Authorize the Executive Director of Special Education to contract with and approve the individual pupil service contract(s) for disabled student(s) negotiated between the Irvine Unified School District and State Certified Nonpublic Schools/Agencies.

**b. Payment in Accordance with the Terms of the Settlement Agreement(s)** (V) (C)

Approve agreement to settle two case(s) in accordance with the terms of the Settlement Agreement(s) and authorize the Executive Director of Special Education to enter into the negotiated agreements.

**21. CONSENT CALENDAR - Superintendent****a. Conference Attendance** (V) (C)

Approve/ratify out-of-state conference attendance for staff, as follows:

- 1) Michele Ogden to Miami, FL November 10-12, 2014, for \$90.00.

**22. CONSENT CALENDAR RESOLUTIONS****a. Consent Calendar Resolutions - Roll Call** (V) (C)

*All Resolutions on the Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda, an item may be removed from the Consent Calendar by the Board, staff, or community for discussion.*

Minutes

The Board took the following action on the Consent Calendar Resolutions:

Motion made by: Sharon Wallin

Seconded by: Michael Parham

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Yes

**b. Resolution No. 14-15-26: Amendment 01 to the California State Preschool Program Contract 4318 for the 2014-15 Fiscal Year** (V) (C)

Irvine Unified School District agreement with the California Department of Education, Early Education and Support Division for the 2014-15 fiscal year is to be amended in the following particulars:

The Maximum Reimbursable Amount: \$590,678 to \$669,874.

The Maximum Daily Rate: \$34.38 to \$36.10.

**c. Resolution No. 14-15-28: Approval of College and Career Readiness Solution RFP Process**

(V) (C)

Authorize the procurement of a College and Career Readiness Solution and related services under Public Contract Code section 20118.2. Approve the evaluation factors and percentages assigned to each factor defined in the attached resolution.

**d. Resolution No. 14-15-29: Approval of Local Area Network and Wireless RFP Process**

(V) (C)

Authorize the procurement of local area network and wireless equipment and related services under Public Contract Code section 20118.2. Approve the evaluation factors and percentages assigned to each factor defined in the attached resolution.

**23. FACILITIES CONSENT CALENDAR**

**a. Facilities Consent Calendar** (V) (C)

*All matters of the Community Facilities District Consent Calendar are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At the time the Board adopts the agenda, an item may be removed from the Consent Calendar by the Board, staff, or community for discussion.*

Motion made by: Paul Bokota

Seconded by: Sharon Wallin

Votes



Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Yes

**b. Reprographic Services 2015 Calendar Year Facilities and Construction Department**

(V) (C)

Authorize the Assistant Superintendent of Business Services to award the contract for reprographic services for the 2015 calendar year on all Facilities and Construction projects to C2 Imaging.

**c. Change Order Request - Portola High School - Increment 01 Project** (V) (C)

Approve the listed change order in the amount of \$167,155.00 at the Portola High School Increment 01 project to Innovative Construction Solutions, Inc. No change to the completion date.

**d. Change Order Requests - Cypress Village Elementary School Project** (V) (C)

Approve the listed change orders in the amount of \$60,523.00 at the Cypress Village Elementary School project. No change to the completion date.

**e. Receive Bids/Award Contract - Portola High School - Increment 02 Base Bid Only**

(V) (C)

- 1) Grant the requests for relief from their bids to Whitehead Construction, Inc.; Superior Wall Systems, Inc.; Standard Drywall Inc.; AJ Fistes Corporation; Kitcor Corporation; and Minako America Corp. dba Minco Construction.
- 2) Reject the bid from R.W. Smith & Company indicated to be non-responsive.
- 3) Reject the protest letter from Inland Building Construction Companies, Inc.
- 4) Reject all bids for Bid Category No. 11-1 Food Service Equipment and rebid at a later date.
- 5) Authorize the Assistant Superintendent of Business Services to award the base bid contracts for Portola High School - Increment 02, for each bid category, as listed in the Board report.

Minutes

Assistant Superintendent Fogarty reviewed the bid process and explained the rationale for the recommended actions relative to specific bids, including a bid protest from Inland Building Construction Companies, Inc.

Speaking to the topic:

Kelly Sloan, Inland Building Construction Co., Inc.

Legal counsel Matt Fletcher, Connor, Fletcher & Hedenkamp LLP, provided additional clarification regarding the bid process and expressed support for the recommended action.

Motion made by: Michael Parham

Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Yes

**24. ITEMS REMOVED FROM CONSENT CALENDARS**

**25. ITEMS OF BUSINESS**

**a. Public Hearing: Regarding Evaluation of School Site Using the Site Selection Standards Established by the California Department of Education for the Proposed Heritage Fields K-8 School #1 Project** (D) (V)

Conduct a Public Hearing regarding evaluation of the proposed Project site using the site selection standards established by the California Department of Education for the proposed Heritage Fields K-8 School #1 Project.

Minutes

President Brooks opened the public hearing at 7:52 p.m. and, receiving no comments, closed the public hearing at 7:53 p.m.

**b. Resolution No. 14-15-25: Resolution of the Irvine Unified School District Approving Final Acceptance of Real Property for the Heritage Fields K-8 School #1 Project - Roll Call**

(D) (V)

Approve Resolution No. 14-15-25 Approving Final Acceptance of Real Property for the Heritage Fields K-8 School #1 Project.

Motion made by: Ira Glasky

Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

**c. Public Disclosure of Collective Bargaining Agreement (AB 1200) with the California School Employees Association** (D) (V)

Accept the Public Disclosure of Collective Bargaining Agreement (AB 1200) with the California

School Employees Association.

Motion made by: Michael Parham

Seconded by: Ira Glasky

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

**d. Ratification of Agreement Between the Irvine Unified School District and the California School Employees Association (Chapter 517) for 2014-15** (D) (V)

Approve the Tentative Agreement between the Irvine Unified School District and the California School Employees Association (Chapter 517) on salary, health and welfare benefits, and absences and leaves for 2014-15.

Minutes

Assistant Superintendent O'Donovan reviewed components of the agreement between the District and CSEA for 2014-15.

Speaking to the topic:

Janelle Cranch, CSEA President

Motion made by: Paul Bokota

Seconded by: Michael Parham

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

**e. Solar Project: Approval for Rooftop Solar Installations at Cypress Village and Portola Springs Elementary Schools** (D) (V)

Approve the installation of rooftop solar systems at Cypress Village and Portola Springs Elementary Schools.

#### Minutes

Director Mark Sontag responded to questions from the Board regarding the recommendation for rooftop panels vs. vehicle shade structures at Cypress Village and Portola Springs, and discussed future options such as replacement of aging panels to improve efficiency and enhance cost savings. Member Parham thanked Sontag for his diligent oversight of the project and reiterated the need to maintain that oversight to ensure future cost savings.

Motion made by: Michael Parham

Seconded by: Paul Bokota

#### Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

#### **f. Receive Bids/Award Contracts - Portola High School - Increment 02 Alternates No. 1, 2, 3 and 4** (D) (V)

- 1) Decline the bids for Alternate No. 1, No. 2 and No. 4.
- 2) Reject all bids for Bid category No. 13-1 Pool and rebid at a later date.
- 3) Authorize the Assistant Superintendent of Business Services to award the contracts for Portola High School - Increment 02, Alternate No. 3 bids.

#### Minutes

Assistant Superintendent Fogarty reviewed the bid process for Portola High School - Increment 02 Alternate Nos. 1,2,3 and 4, which includes an aquatics center and stadium. He advised the project would be funded by CFD 86-1 and that significant cost savings would be realized by including the pool and stadium during the original construction. Member Parham reiterated that his highest priority was to complete Phase II at Creekside High School.

Motion made by: Ira Glasky

Seconded by: Paul Bokota

#### Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

**g. First Interim Report of 2014-15 (AB 1200, Chapter 1213, Statutes of 1991)** (D) (V)

Certify the First Interim Report of 2014-15 as "Positive" based on information presented.

Minutes

Assistant Superintendent Fogarty reviewed the First Interim Report, projecting a positive ending fund balance through 2016-17. He reviewed three scenarios, dependent on the state's economy, which were provided by the Legislative Analyst's Office. He advised that the main scenario, which forecasts moderate growth through 2019-20, would result in steady increases for K-12 schools. Potential challenges were discussed including the unfunded liability in the State Teachers Retirement System and potential loss of funding upon the sunset of Proposition 30. Funding estimates under the state's Local Control Funding Formula (LCFF) were provided, along with a review of multi-year assumptions and projections.

Motion made by: Paul Bokota

Seconded by: Ira Glasky

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

**h. Education Advisory Committee** (D) (V)

Approve the formation of the Education Advisory Committee as proposed.

Minutes

The Board discussed the proposed Education Advisory Committee parameters and weighed in with individual recommendations.

Board members agreed that student representation was critical and asked the Student Board to select a representative to serve on the committee.

Member Parham expressed the need to clearly articulate the purpose and mission of the committee in order to ensure that time invested by Board appointees is worthwhile and advantageous. The benefits of a community-focused reporting structure were also noted.

Superintendent Walker acknowledged the value of new ideas and reiterated the benefits of providing an avenue of two-way participation from all parts of the community. He expressed a desire to keep the committee a reasonable size in order to facilitate meeting scheduling and member engagement. Walker reiterated that we should be realistic about time needed to develop understanding of the various issues which are often complex and dynamic.

Board members discussed the need for clarity regarding the purpose and intended outcomes of all the Board appointed committees.

The Board approved the staff recommendation regarding the formation of the Education Advisory Committee, as revised.

Motion made by: Ira Glasky

Seconded by: Paul Bokota

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

**26. ORAL COMMUNICATION \***

**a. Addressing the Board**

*An opportunity to speak to a topic not on the agenda; limited to 3 minutes per person, 30 minutes per topic.*

Minutes

None

**27. CLOSED SESSION**

**a. Closed Session**

*Conducted in accordance with applicable sections of California law, Closed Sessions are not open to the general public.*

**28. ADJOURNMENT**

**a. Adjournment** (V)

Minutes

The meeting was adjourned at 9:35 p.m.

Motion made by: Paul Bokota

Seconded by: Ira Glasky

Votes

Paul Bokota	Yes
Lauren Brooks	Yes
Ira Glasky	Yes
Michael Parham	Yes
Sharon Wallin	Not Present

---

Board President

---

Superintendent of Schools