

BONITA CANYON SCHOOL GUIDELINES

Office Hours 7:45 a.m.-3:30 p.m.

☐ School Communication If you would like to make an appointment or speak with your child's teacher, please email or phone them directly @ 936-(4 digit extension). During class instruction, you will reach voicemail so as not to interrupt learning. Visit the school website for staff email or you may email teachers via MyIUSD/Parent Portal. School communication (conduit) will be sent home each Thursday.

☐ Campus Supervision **Students should not be on campus prior to 8:00 a.m. unless accompanied by a parent/guardian.** For safety reasons, at dismissal, primary students may not play on the apparatus or wait on campus for older siblings. **Supervision is provided for 10 minutes after school in front of the school ONLY, to see that children are on their way home.** Early drop-off and late pick-ups are documented and parents will be notified. Before and after school child care is available. Contact Rainbow Rising 949-509-6736.

☐ Medication or Illness Students who show signs of illness (headache, fever, sore throat/cough, etc.), should remain at home until symptoms are clear. Keep your child home if he/she complains of not feeling well. Students must be fever-free 24 hours before returning to school. Please do not medicate and then send your child to school and never send your child to school carrying medication of any kind. Parents must complete required forms through the school health office if dispensing medication during the day (including over the counter items such as cough drops, Tylenol, etc.). Contact the health office at 936-5461 if questions.

☐ Absences If your child is absent for any reason, call 936-5451 each day of the absence before 9:00 a.m. Students whose absences are unverified will be marked "C" for cut/truant. **If your child's absence is related to an illness, he/she must be fever free for at least 24 hours before returning to school.** If your child will be tardy due to an appointment or other, please leave the information on the absence line as well.

☐ LunchBox (Gr. 1-6) Deposit funds into your child's **LunchBox** account via the school office. Students who forget to bring lunch will be allowed to borrow lunch funds that must be repaid or a courtesy lunch of juice, milk, crackers, fruit and cheese will be offered. Students may purchase snacks during recess using lunch funds. Avoid delivering lunches during the day as storage space is not available and these items attract crows, etc.

☐ Forgotten Items Please help your child be responsible by coming to school prepared with everything they need for the day (homework, lunch, musical instrument, etc.). **We cannot interrupt the classrooms to deliver forgotten items or inform students of deliveries.** Please label jackets, lunchboxes, and other items.

☐ Arriving/Leaving During the School Day **Any student arriving after the morning bell, must check in at the office.** Tardies are recorded. If you are picking up your child early for any reason, you will need to sign them out in the office. Please notify the teacher in advance of any appointments during the school day.

☐ Campus Activity Monitor small children and wait in front of the school for dismissal. Please do not congregate in the quad, lunch area, or in the grassy area near the upper grade classrooms during school hours. Keep out of the planters in the quad, flagpole area, and near classrooms. No animals/pets allowed on campus.

☐ Dress Code Students are expected to be neat, clean, and wear shoes appropriate for play and P.E. Spaghetti straps or clothing that exposes the back or midriff is not permitted. Dress that is hazardous, obscene, slanderous, disruptive, excessively baggy or sagging, or articles of clothing that emulate any "gang" type appearance is not permitted. Apparel, jewelry, accessories or manners of grooming which disrupt school activity is prohibited. Students who violate the dress code will be referred to the office for parent notification.

☐ Traffic/Pedestrians **Left turns into the school driveway are NOT ALLOWED.** Proceed to the top of Sundance and U-turn @ Rimrock. Do not stop your vehicle in the roadway, blocking the flow of traffic or leave your vehicle unattended curbside in the loading/unloading zone. For safety reasons, please do not cross Sundance Dr. except at the crosswalk at Sundance/Turtle Rock Dr. **Refer to the Traffic Guidelines form.**

☐ Visitors/Volunteers All visitors must check in the office upon arrival and obtain a **Visitor** ID tag. **Volunteers new to BC must complete a Security Clearance form before volunteering.**



☐ Star Student Tickets! Students earn Star Student tickets by following the "Bonita Be's": Be your best! Be Responsible! Be Respectful! Be Safe! Be a Friend! Tickets are entered in monthly classroom drawings for a chance to share *Lunch Bunch* with the principal that includes seating at a special designated table, a popsicle treat, and Star Student prizes. Turn in empty printer cartridges to the school office and receive a Star Student ticket for each.

☐ Nondiscrimination

Irvine Unified School District is committed to equal opportunity for all individuals in education. All activities and programs at Bonita Canyon Elementary School are free from discrimination based on actual or perceived characteristics of race or ethnicity, disability, gender, gender identity, gender expression, nationality, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics.

The District does not discriminate in enrollment in or access to any of the activities and programs available. Admission to these programs is based on age appropriateness, class space, interest, aptitude, and prerequisite coursework where applicable. The lack of English skills shall not be a barrier to admission to or participation in the District's activities and programs.

[Click here to view the for the complete document which includes names and contact information for persons designated to handle inquiries regarding the policies](#)

☐ Sexual Harassment Policy

The Board of Education is committed to maintaining a learning environment free from harassment, intimidation or insult, student-to-student or adult-to-student, on the the basis of an individual's actual or perceived sex, sexual orientation, gender, gender identity or expression

[Click here for the complete document](#)